

Course synopsis

Producing pages with speed and precision is an absolute requirement for meeting client deadlines and getting press on time. With intense focus on this requirement, we share better ways to work and accelerate your productivity.

We refine your layout skills to break down barriers in your creative workflow. Whether you are involved in a text-intensive book, magazine or newspaper design, you can see significant benefits with our "tried & tested" tips.

What you are going to learn

The Absolute Essentials

- Saving time with InDesign power shortcuts
- Tweaking preferences to optimise performance
- Resetting InDesign without re-installing

Working With Styles

- Using nested styles to apply format based on conditions
- Controlling object attributes with object styles

Advanced Text Handling

- Inserting and formatting footnotes
- Preventing unwanted word breaks
- Creating custom glyph set and tracking your last used glyphs

Data Merge

- Understanding data merge
- Preparing source files and target documents for merging
- Previewing and generating pages from merged records

Tables

- Creating tables from scratch
- Importing data and converting to tables
- Merging and splitting table cells
- Splitting tables and adding running headers
- Applying alternate colours to rows and columns
- Controlling table appearance with table and cell styles

Must Know Techniques

- Using clipping paths without leaving InDesign
- Show/hide Photoshop layers within InDesign
- Switching and viewing layer comps that were created in Photoshop
- Adding multiple page masters
- Using sections to create different parts of a publications
- Coloring images within InDesign
- Automate complex effects with Scripts
- Organising assets with Object Library
- Re-using layout fragments with Snippets

BONUS

- New features and refinements of CS4 are added for your ease of software migration

Duration

1 day (9am - 6pm)

Fee

\$280 per Adobe MasterClass (for experienced users)

SAVE MORE WITH VALUE PACK

Save \$260 when you sign up for **Adobe Mastery** package (includes MasterClass for Photoshop CS4, InDesign CS4 & Illustrator CS4)

Normal Fee: ~~\$840~~ **Packaged Fee:** \$580 (before SDF funding)

WHY choose ACE?

- You enjoy greater savings because ACE Training Pte Ltd is not GST registered
- The Top 20 companies that use Adobe products were trained by ACE
- You will receive unlimited email/phone support from your instructors



With ACE, there's Never a Dull Moment

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